

SILCHESTER VILLAGE HALL

A registered charity

Minutes of the Annual General Meeting of the Managing Trustees

Date: Tuesday 10th November 2015 **Time:** 7.30pm
Place: Club Room, Silchester Village Hall
Present: Jonathan Murdock (Chair) Maxta Thomas (Secretary)
Steve Spillane Eamonn McArdle (Treasurer)
Jo Pearce Theresa Philpott
Shellie Dunham
In Attendance: 9 members of the public
Apologies: Kirsty Jones

Action

1 Chairman's Report

Report from Jonathan.

2 Treasurer's Report

Eamonn McArdle gave a verbal report, presenting the accounts for the year to March 2015.

We are two years on from the venture to extend and refurbish the hall, which was a large financial commitment of £200,000. We had £30,000 in the bank at the time. Most of the rest of the funding raised through local businesses and supporters. As a result, we entered 2014/15 with £50,000 in the bank and owing £60,000 to contractors. However, with further funds raised, we ended the year with £2,000 in the bank. All bills are now clear, and funds should grow to £6,000 by Christmas 2016. We have a target of £10,000 reserves before a grant application is made for work on the roof – this will need Village Hall Committee to match fund at least 25% of the total cost. No other major obligations are ahead of us at present. The 2014/15 accounts are ready to be signed off by the independent examiner and placed on the Charity Commission website. Rental income should hopefully grow to around £25,000 per year.

Steve Spillane noted that there is a heating maintenance bill coming up in the immediate future, which may become a major expense.

Concern was expressed about the hall being out of action when the roof is being replaced in the summer of 2016 – there is already one booking. However, this will be worked around once contractors are engaged.

3 Re-election of Trustees

Selection of Co-opted Trustees

As attendance was not enough to elect Trustees – not quorate, JM noted that all Trustees will remain in office. EM seconded, unanimously agreed.

Liz Pearce was proposed for co-option to the Trustees by SS and seconded by SD. The motion was unanimously agreed.

SS noted that the Trustees would like a representative from Silchester Players.

4 Election of Chairman

Jonathan Murdock stood down as Chairman, and then volunteered as Chairman for the next 12 months. He was proposed by EM, seconded by

SS. The motion was unanimously agreed.

5 Election of Treasurer

Eamonn McArdle stood down as Treasurer, and then volunteered as Treasurer for the next 12 months. He was proposed by JM, seconded by JP. The motion was unanimously agreed.

6 Election of Secretary

Maxta Thomas stood down as Secretary, and announced that she would not be standing again. Liz Pearce volunteered as Secretary. She was proposed by JM, seconded by TP. The motion was unanimously agreed. JM noted Trustees thanks to Maxta Thomas.

8 Open Forum

The Chairman invited questions from the members of the public.

Irene Spillane – can we have some signage for toilets and the kitchen? This was taken on board by Trustees, and will be investigated in due course.

Lesley Brewin asked if the dishwasher had been repaired. SS confirmed that it has not – the water supply needs to be fixed first. This issue is in progress.

Lesley Brewin asked if a user handbook could be put together for the hall giving details on light switches, instructions for the kitchen, etc. This has been raised previously. VH noted that she does give a brief summary to new users. SS stated that this issue is in progress. It was also noted that some rationalisation on the electrics for lighting was required.

LP asked if there a sensor light could be fitted on the path leading to the Club Room – SS stated that there is one fitted, although it is not working properly at the moment. This will be looked into. JM noted that issues with the potholes in the path are also being addressed.

EM suggested booking dates ahead for Trustee Meetings. First date was fixed for Thursday 28th January.

9 Meeting Close

The Chairman brought the meeting to a close at 8.07pm. He thanked the Managing Trustees for their hard work over the year, and the also thanked members of the public for their input to the AGM.